CHANGE REQUEST FORM

(For Active Projects)

Date: _____

SPARB Serial No. _____

Change # _____

Owner: _____

Construction Address: _____

Lot No. & Subdivision: _____

Brief Description of Change(s) from SPARB-Approved Plans:
(Attach revised plans for siting or exterior design changes; attach samples for color changes)

Submitted by: ☐ **Owner** ☐ **Architect** ☐ **Builder**

Print Name: _____

Email: _____

Phone No. _____ **Fee:** _____

(Revised August 2026)